

BERE REGIS & DISTRICT SWIMMING CLUB (THE ORCAS)

PRIVACY NOTICE

The Bere Regis & District Swimming Club is committed to protecting the privacy of personal information relating to its members (and their parents/guardians) and volunteers connected to the club, in compliance with the Data Protection Act (1998) and the General Data Protection Regulation (2018). To see how this information is handled and what rights you have in its management please see the club's Data Protection Policy.

This privacy notice explains how we will ensure the security of your personal data and protect your privacy by informing you about the way we use, store, process and protect personal data entrusted to us.

What personal information does Bere Regis & District Swimming Club collect about you?

Bere Regis & District Swimming Club collects and/or processes personal information about swimmers and their parents/guardians and all volunteers with the club, we ask for the minimum of personal information required to ensure our insurance and membership are maintained, the information required is listed in the club's Data Protection Policy.

How does Bere Regis & District Swimming Club use member and parent/legal guardian personal information?

Bere Regis & District Swimming Club uses this information for the following purposes:

- To operate the club and allow swimmers and their parents/guardians to easily attend swim sessions, sign up for jobs, communication, billing and collection of fees, and other services they request
- For internal club record keeping
- To comply with national and regional sports bodies' (e.g., Swim England) registration and membership requirements

Does Bere Regis & District Swimming Club share your personal information with third parties?

Bere Regis & District Swimming Club will not share personal information without consent, except in exceptional circumstances, which are detailed in the club's Data Protection Policy.

How long is the information the club holds about you retained for?

The information you provide during the membership process will be retained as part of your member file for the duration of your membership and deleted/destroyed in accordance with the club's Data Protection Policy.

Your rights

The club tries to meet the highest standards when collecting and using personal information, please see the steps you should take if you would like to exercise your rights to make a complaint and to view the information held about you as detailed in the club's Data Protection Policy.

This privacy notice was created in May 2018 and will be reviewed by the club committee on an annual basis and updated if necessary. The club website will display the latest version.